

PSJ3

Exhibit 142

JAN-MS-00332434



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Date: August 20, 2008

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Title of Program: Chronic Pain Advisory Board Meeting held during the American Academy of Pain Medicine Meeting (AAPM) Annual Meeting
Date of Program: February 2009, Date TBC
Number of Faculty: 12 - 15 Advisors

Assumptions

- Meeting held prior to AAPM to focus on the topic of chronic pain with key opinion leader participants who specialize in treating patients with chronic pain.
- 1 day meeting, arrival the evening prior; 2-
- Location: Honolulu, Hawaii

Scope of Work

- Overall strategic, tactical and logistical planning and execution
- Research, investigate and profile suggested expert participants for Ortho McNeil review
- In conjunction with Faculty and Ortho-McNeil, development of an agenda outlining the objectives and program content
- Development of a discussion guide for Faculty and internal presenters
- Development of meeting presentations including writing, editing and formatting of slide deck, plus incorporating revisions
- Development of a top line presentation summary based on feedback obtained plus a detailed executive summary
- Identification and confirmation of an appropriate meeting location and venue
- Coordination and supervision of logistics for all meeting components and dinner welcome reception (includes invite execution, follow-up communications, travel logistics, venue management)
- Onsite scientific and program management/implementation
- Weekly program/budget status updates; cost may be reevaluated if time exceeds the original budget amount
- Coordination and participation in live meetings and conference calls with key PriCara team members
- Post-meeting coordination: attendee honoraria, processing of expenses, thank you letters; review and processing of all vendor invoices


Total Estimate \$190,655.00

PAYMENT SCHEDULE

1st Payment: 25% of estimated total due upon estimate approval by client.	\$95,328
2nd Payment: 25% of estimated total due at project mid-point	\$76,262
Final reconciliation and balance based to be submitted to Ortho Urology 90 days upon completion	
Final Payment: of the program	\$19,066

PROGRAM TOTAL \$190,655

AGENCY APPROVAL:


HSC Date 7/31/19

CLIENT APPROVAL:

PriCara Date

OUT-OF-POCKET COSTS

	Quantity	Unit Price	Extended OOP	Comments
Faculty Honoraria				
Speaker/Moderator/Faculty	2	\$2,500	\$5,000	Standard fee for a 1-day meeting
Advisors	13	\$2,000	\$26,000	Standard fee for a 1-day meeting
Travel Expenses				
Participants	7	\$1,200	\$8,400	Round-trip coach class flight for advisors only; assumes half of the attendees will already be present for the AAPM meeting; business class flights estimated at \$2,000 round-trip, TBD.
HSC	4	\$1,200	\$4,800	Round-trip coach class flight for 4 HSC on-site staff
Lodging Expenses				
Participants	35	\$400	\$14,000	Rate of \$400/night for 3 nights (day prior to welcome dinner, night of welcome dinner and night of meeting) plus all taxes and tips (Includes (15) advisors and (8) PriCara team for 3 nights; assumes half of the attendees will have hotel rooms already secured and paid for through the AAPM meeting
HSC	12	\$400	\$4,800	Rate of \$400/night for 3 nights (day prior to welcome dinner, night of welcome dinner and night of meeting) plus all taxes and tips
Ground Transportation				
Participants	15	\$300	\$4,500	Unit price reflects ground transportation to/from airport and hotel for advisors only
HSC	4	\$300	\$1,200	Unit price reflects ground transportation to/from airport and hotel for HSC on-site staff only
Food & Beverage				
Welcome Reception	27		\$6,500	Fee for 2-hour welcome reception, room rental, and buffet dinner plus open bar (15 attendees, 8 PriCara, 4 HSC = 27 attendees)
Breakfast	27	\$50	\$1,350	Per person cost: Includes advisors, internal PriCara team and HSC attendees
Lunch	27	\$75	\$2,025	Per person cost: Includes advisors, internal PriCara team and HSC attendees
Breaks	54	\$25	\$1,350	Per person cost for (2) breaks: Includes advisors, internal PriCara team and HSC attendees

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Dinner		\$0	
Offsite Travel		\$0	

Graphics-on-Demand

		\$0	\$10,000	Graphic revision and formatting for faculty slides including creation of charts, graphs and figures (assumes 100 slides). Assembly of meeting materials including tent cards, name badges, and meeting binders
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Production

Invitations			\$0	
Save the Date			\$0	
Flyers			\$0	
Lollipops/Hand held directional			\$0	
Letterhead			\$0	
Envelopes			\$0	
Posters	6		\$600	4-color directional and registration posters (6 posters)
Door Drops			\$0	
Name Badges/Tent Cards	27		\$500	Includes advisors, internal PriCara team and HSC attendees
Attendee Handouts			\$500	
Faculty Binders			\$0	
Abstract book			\$0	
CD Duplication & Labels			\$0	
Collation & Fulfillment			\$0	

Check Prints & Production

B&W Photocopies		\$0	\$100	
B&W Lasers	20	\$3	\$200	B&W printout of publication for design, copyediting, proofreading, referencing, etc.
Color Fiery Prints	20	\$16	\$325	Color printout of publication for design, copyediting, proofreading, referencing, etc.
Comps			\$0	
Production Disks	1	\$15	\$15	TIFF letterhead production

General Session

AV Service Support			\$0	
Equipment Rental			\$12,000	Includes wireless lavs, podium mic, standing mics, PC laptops, LCD projector w/back-up; laser pointers, screen, pipe and drape, audio recording with mixing board, podium timer, wireless headsets for staff, walkie talkies for staff, and lighting; includes trucking all equipment to and from meeting venue. Includes AV service support; time on site; and travel. Please note if meeting is in a city that has union guidelines, price may increase.
Room Rental			\$3,000	General session rental fees
Décor			\$0	

Slide Review

Audiovisual			\$2,000	Includes staffing and equipment - PC laptops, LCD projector, flip charts, markers, and screen etc.
Food & Beverage			\$500	Light snacks and beverages
Room Rental			\$1,000	Office rental fee
Office/Workroom Meals			\$500	1 day at \$500 per day for On Site Team

Postage/Shipping

Invitation			\$0	
Save the Date			\$0	
Office supplies			\$0	
Supplemental distribution			\$0	
Meeting Site			\$0	
Mail House Fees			\$0	

Miscellaneous

Mailing Lists			\$0	
Journal Fees			\$0	
High speed internet rentals			\$1,000	
Association Fees			\$0	
Transcription Services			\$0	
Phone/Fax			\$500	
Attendee Confirmations & Data basing			\$0	
Photography Fees			\$0	
Permission Fees			\$500	Includes fees for any reprinted charts, graphs, figures from the journal
Misc Vendors			\$0	
Onsite Supplies			\$0	
Photocopies			\$0	
Messengers/FedEx			\$1,200	Overnight shipment of meeting materials to hotel venue for supplemental distribution and return shipment to HSC

OOP Subtotal **\$114,365.00**

MANAGEMENT FEES

	Hours	Hourly Fee	Extended Fee	Comments
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Management Fee

Program Management	Senior Strategic Management	25	\$175	\$4,375	Supervision of program development and implementation throughout life of program. Includes oversight and monitoring of contact with faculty and participants
	Program Management	110	\$135	\$14,850	Overall program management, implementation and client liaison. Program management includes program planning, supervision, and implementation; preparation of materials for regulatory review; chair and attendee invitation, confirmation and follow-up; recruitment and faculty development; collaboration and liaison with client and chair regarding development of agenda and presentation objectives; development of all invitation, confirmation, and follow-up correspondence to all attendees; faculty slide review; oversight and monitoring of time and events schedule for all departments involved with program logistics; internal liaison with OrthoMcNeill logistics department, vendor liaison; content development, development of all meeting materials
	On-site-Staff				
	Program Management	48	\$135	\$6,480	2 HSC program staff for 3 days on-site
	On-site-Staff				
	Senior Strategic Mgmt.	24	\$175	\$4,200	1 HSC staff for 3 days on-site

Scientific Services

Content Development & Medical Writing	110	\$150	\$16,500	Consultation with client/chair/internal HSC to develop program agenda; program content development to align with program goals. Development of Moderator's Guide, development of post meeting summary and executive summary, feedback communications and top line takeaway points for internal Ortho-McNeill review
	24	\$150	\$3,600	1 HSC medical staff for 3 days on-site

Graphic Design

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Program Creative Concept	12	\$125	\$1,500	Program concept development, Creative Services - includes graphic design and desktop to typesetting and disk prep for development of program materials. Assumes 1 round of revisions from client
Invitations			\$0	
Meeting Signage	25	\$125	\$3,125	Layout of program design for all posters including agenda, directional, handhelds, tabletops
Other Meeting Materials	8	\$125	\$1,000	Layout of other meeting materials (i.e., binder cover, tent cards, badges, etc)

Editorial Services

Meeting Materials	14	\$105	\$1,470	Includes agenda, evaluation form, faculty list, title slides, folder labels, tents and badges, etc
Invitations	2	\$105	\$210	Art and copy used in the invite is also the foundation for other meeting materials, flier, and posters. Assumes 1 round of revisions from client
Presentations	40	\$105	\$4,200	Review of presentation content for consistency, reference style, AMA guidelines
Meeting Signage	12	\$105	\$1,260	Includes agenda posters, directional posters, and podium posters
Editorial Assistant/Library	7	\$90	\$630	References, bios, general editorial assistance

Meeting Logistics Fee

	65	\$110	\$7,150	Includes site search for meeting venue, recommendations, and selection; contract negotiations with all vendors; advisor and consultant air (50%), ground transportation, and sleeping rooms; meal functions; meeting and slide review rooms; audiovisual needs; reminder, welcome and departure letters to attendees and client and coordination
On-site-Staff	24	\$110	\$2,640	HSC staff for 2 days

Administrative and Support Services

Project Coordination/Word Processing	10	\$85	\$850	General project support, collating and fulfillment of invitations, accounting, program reconciliation
Traffic/Production	30	\$75	\$2,250	Maintaining flow of work through graphics, copyediting, proofreading, word processing, and project coordination. Liaison with third-party production vendors and release of production disks.

Service Fee Subtotal	\$76,290.00
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Program Total (OOPs + Service Fee)	\$190,655.00
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